

# KP Studios Policy

## 2018-2019

**Tuition:** The first payment due includes the first months tuition prorated, plus a deposit equaling the cost of two lessons. A \$5 material fee will be charged once per school year **The following payments are due by the 10th of each month, regardless of how many weeks of lessons are in the month.** A \$10 late fee will be added each week the payment is not received. If tuition is left unpaid and lessons unattended for two consecutive weeks, the lesson time will be forfeited. If you wish to discontinue lessons, two weeks notice must be given and the deposit will cover the two final lessons. No refunds will be given for any reason.

30 minutes weekly, \$110 monthly

45 minutes weekly, \$150 monthly

60 minutes weekly, \$200 monthly

\*Books, sheet music, material, and performance fees are not included in the tuition price.

**Practice:** Each student must have access to an acoustic or electric piano in their home. Regular and quality practice time is vital in order for the student to progress. For small children, practice 15 minutes per day or as long as the student remains focused. For beginners, 20-30 minutes of practice per day is encouraged. Intermediate/advanced students should practice a minimum of 45 minutes per day. If practice time is neglected, the student will not progress. Note: It is not uncommon for children to need a parent to initiate practice time.

**Missed lessons:** **You will be charged for missed lessons**, as your tuition payment reserves a time slot. You may request to receive a maximum of one make-up lesson each semester. Advance notice is greatly appreciated, especially if you plan to request a make-up. These types of lessons will be scheduled at the discretion and availability of the teacher. If the teacher misses a lesson, you will receive a make-up or refund if a make-up lesson is not possible. Lessons must be made up in the same semester they are missed. If the student is late, the lesson will end when scheduled time slot is over.

**At the lesson:** A parent is welcome but not required to stay and observe the lesson. Siblings may wait their turn for their lesson in the living room. Please refrain from bringing potentially destructive or loud objects (permanent markers, paint, nail polish, electronic toys, games, cell phones etc.) to the lesson. If the student arrives early, they will be required to wait outside till the sign on the door reads, "Open". The teacher holds the right to dismiss the student at her discretion. KP

Studios is not responsible for any injuries that may occur on the premises. Educational pictures or videos of your student may be posted on KP Studios Facebook page, private YouTube channel or website. No names will be disclosed.



Sign: \_\_\_\_\_ Date: \_\_\_\_\_